NPI Onboarding Step –

Residents/Fellows,

You will need your training permit/license # for this step. For IMGs, do not complete this step until you are in the US. Identity & Access Management System (I&A) requires a User ID/Password to create and manage NPIs.

Web-based application link: [National Plan and Provider Enumeration System (NPPES)](#)

Are you a new NPPES user or a returning NPPES user?

New Users: Select Create a New Account "CREATE or MANAGE AN ACCOUNT" to create an I&A User ID/Password. After your login is created go back to the NPPES home page, log in, and complete the application for your NPI. Please complete initial application and apply as an individual (Entity Type 1), not as an organization and provide Identifying Information as requested. For Mailing Address/Primary Practice Address, DO NOT use the GME office or PERSONAL/PRIVATE contact information, instead reach out to your Program Coordinator for the correct contact information. Enter your specialty information in the "Taxonomy" section. Locate your Specialty Taxonomy at https://taxonomy.nucc.org/.

Returning Users: Select Registered User Sign In "SIGN IN" or "FORGOT USER ID OR PASSWORD?" Do not create another account if you already have one. Duplicate accounts/profiles will be problematic with patient billing. Update your personal information. For Mailing Address/Primary Practice Address, DO NOT use the GME office or PERSONAL/PRIVATE contact information, instead reach out to your Program Coordinator for the correct contact information. Update the "Taxonomy" section with your specialty. Locate your Specialty Taxonomy at https://taxonomy.nucc.org/.

Once assigned (or if already known), use the "complete form" button to provide your assigned NPI.

For questions, please contact Ina Rios at imrios@arizona.edu

Additional Resources:

[NPI: What you Need to Know](#)

[Health Care Provider Taxonomy Code Set](#)