INSTITUTIONAL FEE SCHEDULE
For locations outside the U.S., Canada, and Puerto Rico, please see International Fee Schedule
Effective January 1, 2014

Initial Review

• Initial Review of Protocol................................................................. $1,155
  Protocol/grant, first consent form, recruitment materials
• Initial Review of Investigator ....................................................... $1,365
• Additional Investigators, Multi-Center studies.............................. $1,365
  Per investigator. Includes previously approved consent form(s), site-specific recruitment materials.
• Additional Consent Forms (each, per investigator)....................... $430
• Co-Principal Investigator or Change of Investigator..................... $1,365

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Continuing Review

• Study Renewal Review (each site, at least annually) .................... $1,365
• Annual Review of Generic or Non-Protocol Related Material ....... $690
  Per item

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Change to Research*

• Change to Research – Protocol Amendment with Consent Form .... $460
• Change to Research – Protocol Amendment without Consent Form $345
• Change to Research – Revised Consent Form ............................... $460
• Change to Research – Recruitment/Retention Materials and Other Subject Related Material, etc. ................................. $345

* Charges will be per submission, per PI unless the items require multiple and substantively independent review (e.g. consistent changes across several documents will receive a single charge; substantively different changes to different documents submitted at the same time but requiring independent review by the Board may receive more than one charge).

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Other Services

• Videoconference............................................................................... $430
• Teleconference................................................................................ $185
Other Services (continued)

- Emergency Use Post-Use Report Reviews ........................................... $90
- New or Modified Generic or Non-Protocol Related Material .......... $690
  Per item
  e.g., regulatory exempt determination, site pre-screening consent forms, generic
  advertising, centralized call screening or recruitment scripts
- WIRB Translations Services ........................................................... Variable
  Cost based on number of words, minimum translation fee of $165 plus $345
  administrative fee
- WIRB Written Consent Form .......................................................... Variable
  $385 per hour, minimum of 3 hours
- Consulting ................................................................. call for estimate
  IRB operations review
  IRB audits
  Protocol pre-review
  Protocol writing
  AAHRPP accreditation assistance
  Development of SOPs
  IRB regulatory support
  Education
  Other services available

As an alternative to this fee-for-service schedule and item-by-item invoicing, WIRB
offers a simplified, single-price option with four quarterly payments. Please call us if
you wish to consider a single-price option.

Please contact WIRB for a detailed fee breakdown for your research, or for questions and
additional fee schedules, including schedules for international trials.

All fees payable in U.S. Dollars.
GST/HST tax will be added to all fees billed to Canada.
Amounts past due 90 days subject to 1% monthly finance charge.