

Common Acronyms, Questions or Terms

- AAMC** The Association of American Medical College www.aamc.org serves as the voice and advocate for academic medicine on medical education, research, and health care
- ABMS** American Board of Medical Specialties www.abms.org assists 24 approved medical specialty boards in the development and use of standards in the ongoing evaluation and certification of physicians.
- ACGME** Accreditation Council for Graduate Medical Education <http://www.acgme.org/acWebsite/home/home.asp> is responsible for accreditation of residency and fellowship training programs.

ACGME Resident Survey

This survey is administered between January and May every year. All programs will receive the results if there are 4 or more residents/fellows and 70% compliance (which is monitored by you).

Affiliation Agreement

A written document that addresses GME responsibilities between a sponsoring institution and a major participating site. This is done through the AHSC Contracts Office.

- AMA** The American Medical Association www.ama-assn.org helps doctors help patients by uniting physicians nationwide to work on the most important professional and public health issues.

- AMB** The Arizona Medical Board www.azmd.gov/ is responsible for licensing all residents with a M.D. degree.

- CMS** Centers for Medicare and Medicaid Services www.cms.hhs.gov

Common Program Requirements

The set of ACGME requirements developed by ACGME Board of Directors with input from Council of Review Committee Chairs that all programs, regardless of specialty, must meet.

Competencies

Specific knowledge, skills, behaviors and attitudes and the appropriate educational experiences required of residents to complete GME programs. The six general competencies are:

- patient care
- medical knowledge
- interpersonal and communication skills
- practice-based learning and improvement
- professionalism
- systems-based practice.

- DIO** Designated Institutional Official is the individual in a sponsoring institution who has the authority and responsibility for all of the ACGME-accredited GME programs.

ECFMG Education Commission for Foreign Medical Graduates <http://www.ecfm.org/> assesses the readiness of international medical graduates to enter residency or fellowship programs in the United States that are accredited by the ACGME.

ERAS Electronic Residency Application Service www.aamc.org/audienceeras.htm is a service that transmits residency applications, letters of recommendation, MSPEs, transcripts, and other supporting credentials from applicants and medical schools to fellowship, osteopathic internship, and residency programs using the Internet.

Freida Survey

Also known as “The National GME Census”
<https://services.aamc.org/gme/admin/login/index.cfm>. Updated information that each program enters regarding residents and the residency program. The first deadline is middle of July. The second deadline is the end of September. You will need a login and password for this.

FSMB Federation of State Medical Boards www.fsmb.org is an organization representing the 70 medical boards of the United States and its territories.

GME Graduate Medical Education Office <http://medicine.arizona.edu/education/residency-fellowship> is responsible for managing the administrative activities that support graduate medical education.

GMEC Graduate Medical Education Committee is an institutional committee charged with the responsibility of monitoring and advising on all aspects of residency education.

IMG International Medical Graduate

Internal Review

A self-evaluation process undertaken by a program to assess compliance with accreditation requirements. This is conducted at the midpoint of each program's accreditation cycle.

IRC Institutional Review Committee

New Innovations

<http://www.new-innov.com/pub/> New Innovations Inc.'s Residency Management Suite is a tool that allows you to unify data into a centralized data warehouse. You can use the Residency Management Suite to assist with tasks such as scheduling, procedure logging, evaluations, monitoring conference attendance, duty hours and general personnel tracking. The GME Office will provide you with a login and password. New Innovations offers training through webinars (under the help heading). If you find you still have questions someone from New Innovations can help you over the telephone.

NRMP National Resident Match Program www.nrmp.org is a corporation that provides a uniform date of appointment to positions in graduate medical education (GME) in the United States. This is also known as “The Match”.

OBEX The Arizona Board of Osteopathic Examiners www.azdo.gov/ licenses interns and residents receiving post-graduate training in Arizona hospitals and clinics.

- PD** Program Director is the one physician designated with authority and accountability for the operation of the residency/fellowship program.
- PIF** Program Information Form. The document completed by the PD in preparation for a site visit.
- RC** Residency Coordinator assists the Program Director in all areas of the daily operation of the residency/fellowship program.

Resident Files

You must keep a file for each resident indefinitely. If your program interviews a resident but does not hire him/her then the file can be shredded after 1 year.

Special Provisions

Written document that addresses GME responsibilities between an individual program and a participating site. This is done through the AHSC Contracts Office with a copy first emailed to Diane Bigelow for approval.

Specialty Specific Program Requirements

Specifies required length of training, required clinical experiences and required didactic experience. They may specify the minimum faculty to resident ratio; minimum number of patients or procedures; and required pass rate of program graduates.

Sponsoring Institution

The organization/entity that assumes the ultimate financial and academic responsibility for a program of GME.

RRC Residency Review Committee

USMLE The United States Medical Licensing Examination <http://www.usmle.org/> assesses a physician's ability to apply knowledge, concepts, and principles, and to demonstrate fundamental patient-centered skills, that are important in health and disease and that constitute the basis of safe and effective patient care.

WebADS A web based Accreditation Data System <https://www.acgme.org/ads/default.asp> that contains accreditation information for all sponsoring institutions and programs. This serves as an ongoing communication tool with programs and sponsoring institutions. This includes resident surveys, electronic PIF preparation and publicly available information. Keep all information current by checking monthly.