TEACHING ACTIVITY

A. ATTENDING. Indicate hours/week spent actually teaching students, housestaff or fellows. Time in "work" rounds including inpatient subspecialty attending should be only for those periods when teaching actually occurs. Fill in time and location/activity.

<table>
<thead>
<tr>
<th># wks</th>
<th>#hr/wk</th>
<th>location/activity</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Medical Student
- Preclinical
- Clinical

Housestaff
- Didactic
- Teaching rounds

Comments

B. CONFERENCES, LECTURES & WORKSHOPS (exclude Research in Progress seminars). Attach additional sheets if necessary.

<table>
<thead>
<tr>
<th>TITLE</th>
<th>MONTH/YEAR</th>
<th># HR</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C. VISITING PROFESSORSHIPS/INVITED TALKS

D. ADVISOR ACTIVITIES

E. OTHER TEACHING ACTIVITIES
   These include development of instructional materials, new courses or programs, lectures to lay public
RESEARCH AND SCHOLARSHIP, page 2

A. RESEARCH ACTIVITIES. List title, your role, and if supported the source of support, project period, total amount, and amount for this year.

1. In progress

2. Grant applications, pending

3. Grant applications, unsuccessful

B. SUPERVISION OF RESIDENT OR STUDENT RESEARCH ACTIVITIES. List title of project and name of resident or student.

C. COMPLETED PUBLICATIONS FOR EVALUATION YEAR ONLY. List full bibliographic citation and indicate by legend -
   A = critically reviewed research article, B = other articles (e.g., review), C = books, D = book chapter(s).

1. Published or accepted for publication.

RESEARCH AND SCHOLARSHIP (cont'd), page 3

D. OTHER

1. Publications in preparation

2. Abstracts, pamphlets. Give full citation and if abstract presented, name of meeting and when.

3. Other scholarly activities. Examples - peer review for journal articles and grant applications, journal editorships, patents, development of teaching materials, equipment development, computer software development, consultations to industry.

4. Professional improvement activities. Examples - sabbatical leave, workshops, or courses attended.

SERVICE

A. PATIENT CARE

1. Clinic
   - Number 1/2 day sessions/month in Tucson
   - Number 1/2 day sessions/month, in clinics outside Tucson (average)

2. Inpatient Service
   - Average hrs/week when attending
   - General Service Attending
   - Teaching Attending
   - Subspecialty Attending

3. Intensive Care Service

4. Number months on call nights/weekends for your own subspecialty service
   - Patients call you directly
   - Housestaff/fellows first

weeks/year on this schedule
B. DESCRIBE ANY NEW CLINICAL PROGRAMS DEVELOPED.

C. COMMITTEE ACTIVITY - indicate hours/month spent in meetings and in preparation. State if you were a chairperson. Exclude non-committee meetings e.g. Faculty meetings, patient inservice, etc.

1. Intramural (AHSC, main campus, TMC, Kino, Phoenix campus). Include Doctorate or Masters student committees on which you serve.

2. Extramural (name of committee and organization)
   a. County
   b. State
   c. National
   d. International

D. ADMINISTRATION

1. Intramural - (Section Chief or administration of large clinical or research programs)

2. Extramural - (Officer in professional organizations, non-committee, e.g. Treasurer WSPR)

E. OTHER SERVICE RESPONSIBILITIES

1. Applicant Interviewer for
   ______ College of Medicine
   ______ Housestaff

HONORS, AWARDS, RECOGNITION (LIST AND GIVE DATE)
SELF EVALUATION WORKSHEET, January 1, ____ to December 31, _____

SUMMARY

Faculty member’s comments:

After reviewing the items entered on the previous pages, please evaluate your efforts and achievements for the past year.

<table>
<thead>
<tr>
<th>Needs improvement</th>
<th>Meets High Expectations</th>
<th>Far exceeds Expectations</th>
</tr>
</thead>
</table>

Teaching
Research and scholarship
Patient care
Service/Administration
FACULTY WORKSHEET FOR WORKLOAD AND GOALS

Proposed workload assignment for the next year (to be discussed by Faculty member, Section Chief and Department Head)

Dr. __________________________ is a (state rank and track) in the Section of (state Section). Approximately ____% of his/her time is devoted to direct patient care, including clinical teaching for ____% of the time. Dr. ___________________ also participates in teaching activities in classroom and conference settings for ____% of time (specify courses). He/She spends ____% of the time in research and other activities. Approximately ____% of his/her time is dedicated to administration and other service.

List specific expectations/objectives for the upcoming year. Expectations should be specific, reasonable, measurable, and attainable. Goals in research, teaching, clinical and administrative activities should be specified, as appropriate.

Expectations:

1. 
2. 
3. 

Discussions should include clear objectives for performance that will be considered as below, meeting or exceeding expectations. If the workload assignment changes during the academic year, these expectations must be revised.

______________________________
Faculty Member

______________________________
Section Chief

______________________________
Department Head