

POLICY FOR COM AP&T COMMITTEE REVIEW OF HIGH-LEVEL APPOINTMENTS

[DEANS, DEPARTMENT HEADS, CENTER DIRECTORS]

Because negotiations in the final phase of hiring high-level administrators (such as Deans, Department Heads, and Center Directors) often proceed quickly with little or no time for gathering the standard required documentation for review by the College of Medicine Committee on Appointments, Promotion and Tenure, the Committee will expedite the review and require the following documentation:

- A current CV.
- A statement from the Senior Associate Dean for Faculty Affairs describing faculty title, rank and tenure eligibility being requested and briefly describing the vetting process for the administrative appointment, including administrators and boards who met with or reviewed the candidate.