

POLICY:

Hospital Administration has authorized On-Call Residents/3rd and 4th year Medical Students \$11.00/day for meals when they are on-call and required to stay in the hospital. The administration of the program is a Cafeteria responsibility. The medical departments have the responsibility of giving participants names and the number of on-call days to the Director of Graduate Medical Education using the Resident/Med Student Meal Credit form at the beginning of each year and no later than two weeks prior to when the rotations begin for review and approval. The total number of on-call days should not exceed the total number of on-call days required by the medical department. To participate in the On-Call Meal program, Residents/Medical Students must utilize the Debit Card for meals.

PROCEDURE:

1.0 The Program

The Resident/Medical Student On-Call Meal Program is a means of providing Residents and 3rd and 4th year Medical Students with a reasonable value of non-cost food while working on an on-call status which requires them to stay in the hospital. Similar programs in community hospitals have been reviewed and this program ranks as a generous meal program. In addition, it provides flexibility for individual participants' preferences in terms of when meals are taken and the size of meals.

2.0 Issuing of Cards

Residents/Medical Students may pick up their meal cards at the cafeteria office 7AM-10:30AM and 1PM-2PM, Monday through Friday.

3.0 Restrictions

- Meal credit is to be used by the participating Resident/Medical Student only and may be used only for their own meals while on-call at UMC.
- Bulk purchase of items is not acceptable.
- Only standard meals/food items may be purchased.
- Unless the debit card is presented to the cashier at the time of transaction, the debit system may not be used and the purchase must be made with a credit card or cash only.
- Meal credit expires at the end of the academic year (June 30). Credit does not carry-over to the next academic year.
- UMC cashiers will enforce all policies and restrictions of the program. Any questions about policies and procedures should be directed to cafeteria management.

4.0 Additions to cards

Any mid-year additions of on-call meal credit for additional on-call days must be communicated in memo form and pre-approved by the Director of Graduate Medical Education, before credit will be issued by the cafeteria. Additions must be accompanied by equivalent days to be subtracted from the participant's card that will be reducing on-call days (this individual must have the appropriate balance to be subtracted from).

5.0 Termination of Resident/Medical Student from Graduate Medical program

When a Resident or Medical Student completes or is terminated from the Graduate Medical program, the cafeteria office must be notified so that the Debit Card can be deactivated.