THE UNIVERSITY OF ARIZONA
COLLEGE OF MEDICINE TUCSON
Information Technology Services

Computing Request Form

To submit, please create a ticket and attach CRF at: https://comhelp.arizona.edu

For questions, call the COM IT Service Desk at (520) 626-8721 or visit our website at https://medicineit.arizona.edu

Date: _____

By submitting this form, you affirm that you have read and understand The University of Arizona Acceptable Use of Computers and Networks Policy at:
http://policy.arizona.edu/information-technology/acceptable-use-computers-and-networks

	Name	UA Net ID	Phone	Department	Bldg/Room Number
User					
Contact					

1. Services	Employee Information
☐ Install *NEW Device (Desktop, Laptop, Printer, Other)*	New Employee Start Date:
☐ Install *NEW Software (please specify software below)*	Supervisor Name:

Installation Location - Building # / Room # / Office:

○ Faculty   ○ Administrator
○ Staff   ○ Student

Hardware or Software Order   For orders outside any of these standards contact the ITS Service Desk at 626-8721 to schedule a consultation.

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2. Hardware - All systems come with Microsoft Office Suite, Sophos antivirus, and Adobe Acrobat. Small Form Factor towers will be ordered unless specified otherwise.

Standard - Dell Precision 3440 w/Dual P2319H Monitors - $1,986.56
(Intel Core i9-10900 (10 Core, 2.8GHz up to 5.2GHz), 16GB RAM, 512GB SSD

Standard w/Single Monitor - $1,800.45

Basic - Dell Precision 3440 w/Dual P2319H Monitor - $1,549.43
Intel Core i5-10500 (6-Core, 3.1GHz up to 4.5GHz), 16GB RAM, 512GB SSD

Basic w/Single Monitors - $1,363.32

Apple Desktop Systems - No CD/DVD Drive. All models include 3-year Apple Care warranty.

iMac 21.5-inch (4K, 2019) - $2,031.03 USD
Intel Core i5-8500 (6-Core, 3.0GHz up to 4.1GHz), 16GB RAM, Radeon Pro 560X, 512GB SSD

iMac 27-inch (5K, 2020) - $2,987.59
Intel Core i9-10910 (10-Core, 3.6GHz up to 5.0GHz), 16GB RAM, Radeon Pro 5500 XT, 512GB SSD

Laptop Systems - No CD/DVD Drive. Mac models require USB-C adapters for most wired peripherals.

Dell Latitude 5310 13-inch Laptop - $1,417.43
Intel Core i5-10310U (4 Core, 1.7GHz up to 4.4GHz), 16GB RAM, 512GB SSD

MacBook Pro 13-inch with Touch Bar, (4 TB 3, 2020) - $2,263.21
Intel Core i5-1038NG7 (4-core, 2.0GHz up to 3.8GHz), 16GB RAM, 1TB SSD

Dell Latitude 5410 14-inch Laptop - $1,460.69
Intel Core i5-10310U (4 Core, 1.7GHz up to 4.4GHz), 16GB RAM, 512GB SSD

MacBook Pro 16-inch with Touch Bar, (Scissor, 2019) - $2,649.31
Intel Core i7-9750H (6-core, 2.6GHz up to 4.5GHz), 16GB RAM, 512GB SSD

Dell Mobile Precision 3551 15-inch Laptop - $1,516.97
Intel Core i5-10400H (4-core, 2.6GHz up to 4.6GHz), 16GB RAM, 512GB SSD

Macbook Air 13-inch, (Scissor, 2020) - $1,681.97
Intel Core i5-1030NG7 (4 core, 1.1GHz up to 3.5GHz), 16GB RAM, 512GB SSD

Printers and Multifunction Devices - Printer prices are before tax; varies depending on current vendor.

HP LaserJet Pro M404dn Monochrome - $298.90
B&W, Print Only, Duplex

HP LaserJet Pro Multifunction M428fdn - $319.00
B&W, Print, Copy, Fax, Scan, Duplex

HP Color LaserJet Pro M454dn - $299.00
Color, Print Only, Duplex

HP Color LaserJet Pro Multifunction M479fdn - $399.00
Color, Print, Copy, Fax, Scan, Duplex

3. Software All desktop and laptop systems come standard with Microsoft Office 2016, Adobe Acrobat Pro DC, and Sophos Antivirus software.

PC: ___
Mac: ___

EndNote X9 - $123.02*

JMP - 137.93†

Microsoft Visio (PC Only)

MATLAB (PC Only)

SAS (PC Only) - $119.95†

Microsoft Project Professional (PC Only)

GraphPad Prism - $168**

SPSS - $199.95†

***Perpetual license. **One-year subscription from purchase date. †One-year subscription, requires renewal July 1st, prorated.**

4. Additional Needs - Prices are before tax; varies depending on current vendor.

USB Printer Cables

Power Strips

Ethernet Cables

Dell Business Thunderbolt Dock WD19TB - $243.16

Dell USB-C Mobile Adapter - $49.99

Non Standard / Other:

PAYMENT and Authorized Signature – *for Business Office use only*

New Faculty Purchase (COM Standard Only $2,000 Max).
— Must attach affiliate verification form.

Please enter a UA Account Number:

Dept: _____ Dept No: _____

Authorized Signer's Name (Print or Type) If necessary, use a second sheet for notes.

Authorized Signature (required)