



Preclerkship Faculty Evaluation Policy

Category:	3-Assessment and Evaluation
Curriculum Phase:	Preclerkship
Author/Authoring Body:	Curricular Affairs
Responsible Unit:	Curricular Affairs and Accreditation, Quality & Analytics
Policy Contact:	Curricular Affairs Dean Office
Next Review Year:	2028

Summary

All faculty who teach in the Preclerkship Phase will be evaluated by medical students, and evaluations will be conducted through MedLearn. The Office of Accreditation, Quality & Analytics will send faculty evaluations to block/course directors, who are responsible for reviewing and distributing evaluations to the respective faculty.

Applicability & Scope

This policy applies to block/course directors and faculty at the College of Medicine – Tucson who teach in the Preclerkship Phase

Definitions

Blocks/Courses – Foundations; Musculoskeletal System; Nervous System; Cardiovascular, Pulmonary, and Renal Systems; Digestion, Metabolism, and Hormones; Life Cycle; Immunity and Infection; Advanced Topics.

Longitudinal Courses – Doctor and Patient/Societies and Clinical Reasoning

Policy Statement

I. Blocks

- A. All faculty who teach in a preclerkship block will be evaluated on their teaching performance by medical students. This includes the faculty who teach in the Pathways in Health and Medicine (PHM) program.
- B. Faculty evaluations will be conducted through MedLearn at the mid- and endpoints of the block, as stated in the [Guiding Principles for the Preclerkship Curriculum](#).
 - 1) Guest faculty who do not appear in MedLearn will be evaluated through Qualtrics at the end of their session.

- C. Students in each House group will evaluate a randomly selected set of faculty members for each preclerkship block.
 - 1) Students will only evaluate a small, evenly distributed subset of faculty per block, to minimize survey fatigue.
 - 2) The Office of Accreditation, Quality & Analytics will match House groups and faculty at random while adhering to the following conditions:
 - a) No students will evaluate their own House Dean who taught in the block.
 - b) No students will evaluate their own Societies Mentor who taught in the block.

II. Longitudinal Courses

- A. Faculty evaluations will be conducted through MedLearn at the end of each semester.
- B. In the Doctor and Patient/Societies Course, students will evaluate their Societies Mentor on instruction.
- C. In the Clinical Reasoning Course (CRC), students will evaluate their CRC Facilitator.

III. Evaluation Dissemination and Review

- A. The Office of Accreditation, Quality & Analytics will send the faculty evaluations to the block/course directors within 4 weeks of their block/course ending.
- B. Block/course directors are expected to:
 - 1) Review each faculty member's evaluation and distribute them to the respective faculty within 4 weeks of receipt.
 - 2) Address any faculty member evaluations that necessitate further review or discussion with the individual faculty member within 4 weeks of receipt.
 - 3) Suggest faculty development topics to the Office of Curricular Affairs as needed.
- C. The Office of Curricular Affairs will monitor the dissemination and review process to ensure that faculty receive their evaluations in a timely manner and any concerns are satisfactorily addressed.
- D. At the end of each calendar year, faculty evaluations will be uploaded from MedLearn to the University of Arizona's online faculty portfolio system.

Procedures

None

Related Information

Policies

[COM-T Policy 9-102: Guiding Principles for the Preclerkship Curriculum](#)

Revision History

2025/03/12: The Tucson Educational Policy Committee approved revisions to clarify language regarding evaluation practices and remove outdated procedures.

2020/08/19: The Tucson Educational Policy Committee voted to approve the policy.