



## Tuition and Fees Refund Policy

**Policy #**

9-101

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<b>Category:</b>	9-General Education Policies
<b>Curriculum Phase:</b>	All Phases
<b>Author/Authoring Body:</b>	Financial Aid and Student Records/Registrar
<b>Responsible Unit:</b>	All Units
<b>Policy Contact:</b>	Student Records/Registrar Office
<b>Next Review Year:</b>	2026

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### Summary

This policy outlines the conditions under which students may receive full or partial refunds upon withdrawal or dismissal, including stipulations for credit-earning, disability insurance charges, and federal financial aid repayment in accordance with Title IV regulations. Students may receive a full refund if they withdraw/are dismissed before the refund drop date. Students may receive a partial refund if they complete one (1) unit of credit and drop all remaining units by the refund drop date of their planned enrollment for the semester.

Students are required to consult with the [Financial Aid Office](#) to understand the implications of enrollment changes on their financial aid.

### Related LCME Standards

#### 12.2 Tuition Refund Policy

A medical school has clear policies for the refund of a medical student's tuition, fees, and other allowable payments (e.g., payments made for health or disability insurance, parking, housing, and other similar services for which a student may no longer be eligible following withdrawal).

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### Applicability & Scope

This policy applies to all College of Medicine – Tucson students across the entire MD Program.

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### Definitions

**Course** – Any component of the curriculum where a grade is earned.

**Unit of Credit** – Please see the [University of Arizona Credit Definitions](#)

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## Policy Statement

### I. Tuition and Fees Refund Policy

- A. **Full Refunds:** The College of Medicine – Tucson (COM-T) will refund tuition and fee payments to medical students who have withdrawn or been dismissed prior to the published refund drop date of the student’s first enrolled class of the respective semester, as indicated on the [University of Arizona Office of the Registrar’s non-standard dates and deadlines calendar](#).
  - 1) If a medical student has completed two (2) or more units of credit within the semester, no tuition and fees refund will be granted, even if other courses are dropped within the same semester.
- B. **Partial Refunds:** The COM-T may provide partial refunds to students who complete one (1) unit of credit and drop all remaining courses by the published refund drop date of the student’s planned enrollment for the current semester.
- C. Units of credit are considered complete once a course is finished and an official grade has been posted to the student’s record by the Registrar.
- D. Refer to the [University of Arizona Office of the Registrar’s non-standard class dates](#) to confirm the date specific to each enrolled course and the number of units of credit for enrollment for the current semester.

### II. Financial Implications of Course Withdrawal and Enrollment Adjustments

- A. The per-semester disability insurance charge will be credited to the student’s Bursar account only if they drop all enrollment prior to beginning any coursework, as determined by the COM-T Registrar.
- B. A student receiving financial aid must consult with the [COM-T Financial Aid Office](#) regarding rules and regulations pertaining to any award if the student plans to drop units of credit or withdraw from the COM-T.
  - 1) Federal regulations require that Title IV financial aid is awarded with the expectation that a student will attend the institution for the entire period in which federal assistance was awarded.
  - 2) If a student withdraws from courses for any reason, including medical reasons, they may lose eligibility for the full amount of Title IV funds they were originally scheduled to receive.
  - 3) University of Arizona students who receive federal financial aid and do not complete their coursework during a semester may be responsible for repaying a portion of the aid they received. See Section II.C for further details.
  - 4) Students who do not begin coursework must repay all financial aid disbursed for the semester. See Section II.D for details on potential repayment.
- C. COM-T financial aid recipients who withdraw, take an approved leave of absence, or are dismissed from the COM-T must meet with the COM-T Financial Aid Office before their withdrawal, leave, or dismissal takes effect. This meeting will cover loan repayment terms, including grace periods, forbearance options, and loan repayment plans.
- D. Withdrawals occurring soon after financial aid disbursement may require repayment of some or all funds, per the U.S. Department of Education’s Title IV policy. Students who receive federal

(Title IV) aid, such as Federal Direct Student loans, and withdraw from all classes or drop below full-time enrollment may owe a repayment to the University of Arizona.

- 1) The U.S. Department of Education policies require the University of Arizona Financial Aid Office to perform a Return of Title IV (R2T4) aid calculation for any student who withdraws prior to completing the semester. Information and details regarding the Return of Title IV Aid calculation can be found on the University's [Withdrawal Policy](#) webpage.

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## Related Information

### Resources

- [COM-T Academic Calendars and Table Views with Withdraw/Refund Dates](#)
- [FAQ: Tuition Refund Policy for MD Students](#)

### Websites

- [COM-T Financial Aid Office](#)
- [University of Arizona Office of the Registrar Dates and Deadlines Calendar](#)
- [University of Arizona Withdrawal Policy](#)

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## Revision History

**2025/3/3:** The Vice Dean for Medical Education approved revisions to clarify refund eligibility.

**2023/5/25:** The Vice Dean for Education approved revisions to include fees and clarify refund eligibility.

**2022/1/25:** New policy approved.