



Office of Faculty Affairs
College of Medicine

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TRANSFER OF NON-TENURE-ELIGIBLE FACULTY TO THE TENURE TRACK

APPROVED 4/1/11

Non-tenure-eligible faculty who request transfer to the tenure track at the same rank after a period of time in a non-tenure eligible position must be reviewed at both the department and college levels. Such a transfer without an additional request for promotion or the award of tenure may be handled as an initial appointment within the department and college. When the faculty member becomes tenure eligible, his or her tenure “clock” will be governed by the same rules as other tenure track faculty as described by the University Handbook for Appointed Personnel (UHAP 3.11).

Non-tenure eligible faculty who desire to be transferred to the tenure track and also be considered for promotion and/or the award of tenure must first transfer to the tenure track at their current rank and thus go “on the clock” prior to submitting a complete dossier following the guidelines distributed from the Provost’s Office. Submission of the dossier must follow the usual timeline as described in the annual guidelines for P&T.